

Audit Committee Action Sheet – 20 November 2023

Action number	Item/report	Action	Responsible officer(s)	Action taken / progress
1	9 – Treasury Management Mid-year report 23/24	Expected borrowing for next 5 years was £608m and now states £641m – explanation for increase in figures.	Jon Clayton	<p>The expected borrowing is different as it covers different financial periods, as detailed below.</p> <p>The expected borrowing over the MTFP of £608m refers to the Treasury Management Outturn report for 22/23 that looks back over the past 12 months relating to the planned borrowing need as set out in the Treasury Management Strategy for 22/23 – 27/28).</p> <p>The £641m refers to the Treasury Management Mid-Year report, that looks back over the past 6 months for 23/24 relating to the planned borrowing need as set out in the Treasury Management Strategy for 23/24 – 28/29.</p>
2	10 – Q2 Corporate Risk Report	To correct the grids in 4x4 summary.	Joachim Adenusi	We have reviewed all the risk grids and made corrections in alignment with our 4X4 risk matrix summary.

3	10 – Q2 Corporate Risk Report	To provide an update on mitigation measures for CRR27	Joachim Adenusi	<p>The Capital Transport Programme (CPTP) is an ongoing piece of work initiated by G&R director to look at delivery of capital projects across G&R. The programme is part way through the process and once completed, the actions implemented will deliver improvements expected. Hence, the mitigation currently showing it as 50% complete.</p> <p>The health check reviews were carried out as part of the CPTP as well as through a WECA process, feedback is nearly completed, thus, this should move the mitigation to 100% by the next risk update. Also, a proposal for restructuring and recruitment has been put forward for senior management to review, hence rate of 10% completion, while waiting for their feedback.</p>
4	10 – Q2 Corporate Risk Report	CRR25 – likeliness of progressing the risk earlier than 2028.	Joachim Adenusi	<p>The Channel Shift project is part of the Digital Transformation Programme (DTP). Work is being undertaken on the Full Business Case (FBC) which will be presented to the DTP in April 2024. Workshops are taking place to identify opportunities for channel shift initially focussing on services delivered through Citizen Services. The FBC will then put forward solutions.</p> <p>Please note, telephone support through the contact centre and face to face support through the Citizen Service Point will continue for those citizens that require the support.</p>
5	10 – Q2 Corporate Risk Report	Members to send written questions in relation to CRR12 to Clerk who will collate responses from HoS for circulation to Committee	Allison Taylor	Officer responses circulated to members 19/12

6	11 – IA Half year report 23/24	To provide a figure for the number of young people who had ‘fallen through the cracks’	Fiona Tudge	Please see attached Appendix 1 – circulated to members 2/1
7	11 – IA Half year report 23/24	Member request for access to Power BI Dashboard	Simba Muzarurwi	It would be inappropriate to do so as this is a management tool although the Committee can be given all the information they need to enable them to undertake their role.
8	18 – DSG Deficit Reduction Programme	How many existing specialist provision places were there	Gary May/Thomas Jarvis	Please see attached Appendix 2– circulated to members 20/12
9	18 – DSG Deficit Reduction Programme	To provide a breakdown of current position for delivering additional specialist school places before September 24	Gary May/Thomas Jarvis	Please see attached Appendix 2 – circulated to members 20/12

There is no evidence for anyone having “fallen through the cracks”. Education, Children’s Social Care and Adults Social Care colleagues have now reviewed all people they think may need Transitions support and the table below shows where the young people are currently supported.

Following the audit last year, Bristol City Council has carried out a full review of all the young people who may require transitions support and is confident that all of those identified are known and in safe provisions or allocated to practitioners in either Education Services, Children’s Social Care or Adults Social Care. This will depend on the young person’s circumstances and current provision.

Internal audit noted that not all assessments were completed in a timely way – the gap in data that led to some assessments being delayed has now been resolved and current changes to internal processes are supporting improvements to timely and outcome focused assessments.

These young people were in educational placements with wrap around support, some of these people will have had engagement in younger years with an early transitions assessment and been supported through practitioner engagement with their EHCP review.

Young people will often reach higher benefits with a later care act assessment, if they are in educational placements through to 19 or older and these are planned to be delivered at the right time for the person. The Transitions Service is aware of all the young people with complex needs and works with colleagues in schools, education, and social care to ensure they are supported through to assessment at the best time. Some young people will need transition to adult services, and some won’t – they are not falling through the gap – but moving into independent living without the need for social care in adulthood. The Transitions Service makes sure they are prioritising the right young people at the right time, which is determined through close working with colleagues in other services.

Below is a table showing the number of 16–19-year-olds in the cohort list

Age	This column shows the number of young people in Education Services with EHCPs and in Transitions services	This column shows the number of young people in Children’s Social Care and in Transitions Services	This column shows the number of young people who are in supported services and not yet engaged with Transitions Services
16	104	116	44
17	90	171	56
18	75	161	22
19	71	121	17
Total	340	569	139

The far right column on the table above is a summary of the number of young people who may need support to transition to adulthood but have not yet had transitions team service involvement to date, however the work to encourage independence is included in their EHCP or Social Work plans and communication around cases happens between the practitioners in different services to ensure the right actions are being taken for young people. For these people the Transitions Service will carry out further care act assessment work, when the young person is closer to the completion of service and achievement of objectives, to enable them to plan for the services needed to continue their support into adulthood. As noted above some of them are in specialist education schools, such as

Knowle Academy, where they will not be ready for transition work until they are approaching 19/20 year olds. Other young people who are looked after children will be supported by the Through Care Service and will have an allocated practitioner until 21 years old.

However, we recognise the feedback on the young people not being on outcomes at an early enough stage and are working on changing processes and systems recording to ensure improved communication and timely work with the young person is prioritised.

Appendix 2

Here is the detail of the current special school places in Bristol.

- Special schools are maintained or academy.
- NMSS is Non-Maintained Special Schools.
- PRU - Pupil Referral Units
- AP - Alternative Provision
- EOTAS - Educated Other than at School – this is usually home schooling places for children with an Education Health and Care Plan (EHCP)

Type of Provision/Placement	2023-24
Special Schools	1,373
NMSS or independent	245
Resourced or SEN Units	318
Hospital schools or AP/PRU	276
EOTAS/Direct Payments	68
TOTAL	5,456

Here is the new provision which has come on line since 2021, and those that will be coming on line up until September 2024

Setting	Number of Places	Need Type	Key Stage	Delivery Date
Venturers'	50	ASC	EYFS/KS1	September 2021
Shirehampton RB	16 (12 HN returned)	SEMH	KS1/2	November 2021
Easton Leap/EIB Learn@ (now located at Soundwell)	8	SEMH	KS1/2	September 2021
Compass Point Phase 1	8	ASC	KS2	September 2021
Compass Point Phase 2	16	ASC	KS1	November 2022
Fishponds Primary	8	MLD/ASC/SEMH	KS1/2	September 2022
May Park Primary	24	ASC/SLCN	KS1/2	January 2023
Glenfrome Primary	12	ASC	KS1/2	April 2023
Briarwood Library	0	PMLD	KS2-4	September 2022
Chester Park Refurbishment	0	ASC/SEMH	KS1	January 2021
Total	142			

Setting	Number of Places	Need Type	Key Stage	Delivery Date
Venturers' Kingfisher (repurposing CC)	20	ASC	KS3	September 2022
Broomhill Juniors	16	SEMH/ASC	KS1-KS2	September 2024
St. Anne's Infants School	24	ASC/SEMH	EYFS-KS1	January 2024
North Star 82 Stable Block	0 (0 additional places as numbers already returned to ESFA)	ASC	KS1-2	March 2024

Sefton Park	12	ASC/SLCN Trauma Informed	KS1-2	January 2024
Easton	12	ASC/SLCN	KS1-2	January 2024
Harry Crook Centre	18	SEMH	KS3-4	September 2024
Oasis Long Cross	14	PMLD/SLD	KS2	September 2024
Oasis New Oak	14	ASC	KS1-2	September 2024
Throgmorton House	0	PMLD	KS1-4	February 2024
Total	130			